



Confirmation of:	<input type="checkbox"/>	Conference	Date Held:	31 October 00	1:30 p.m. (Alaska)
	<input checked="" type="checkbox"/>	Teleconference	Date Issued:	3 November 00	
	<input type="checkbox"/>	Other:	Prepared by:	Jacobs Engineering Group Inc.	
			Place:	Anchorage, Alaska	

Subject: MOU Work Group Biweekly Teleconference - Annette Island

Participant	Organization	Phone
Benson, Jeff	Metlakatla Indian Community	907-886-4200
Dokoozian, Lyn	Jacobs Engineering Group Inc.	907-751-3349
Gysler, Carl	Federal Aviation Administration	907-271-5931
Hanneman, David	U.S. Army Engineer District-Alaska	907-753-5709
Jean, Lucy	Federal Aviation Administration	907-271-5225
Johnston, Robert	U.S. Army Engineer District-Alaska	907-783-5664
Mandan, Mary	Metlakatla Indian Community	907-886-4200
Meyer, John	Ridolfi Engineers	206-682-7294
Phillips, Tammy	U.S. Army Engineer District-Alaska	907-753-5550
Renk, Russ	Federal Aviation Administration	907-271-3294
Swearingen, Sam	Federal Aviation Administration/Reliance	907-271-3352



MEETING MINUTES

Action Required By	Agenda Item No.	Discussion
		<p>These are the notes from the MOU Work Group Biweekly Teleconference.</p> <p>The following agenda was followed:</p> <ul style="list-style-type: none">1.0 Roll Call2.0 Agency Information and Schedules<ul style="list-style-type: none">2.1 BIA2.2 FAA2.3 MIC2.4 USAED2.5 USCG3.0 Action List4.0 Discussions and New Issues<ul style="list-style-type: none">4.1 Review of Council Meeting on 25 October 2000.5.0 C-3 Plan<ul style="list-style-type: none">5.1 Teleconference to discuss C-3 update6.0 Newsletter Articles/Website Update7.0 Teleconference/Meeting Schedule8.0 Closure
	1.0	Roll Call – (see attendee list above)
	2.0	Agency Information and Schedules
	2.1	BIA – (Not present)
	2.2	FAA – (Gysler/Renk) <ul style="list-style-type: none">• Renk is preparing a History of Operations. Going through a huge pile of information. Much of the information is about leases.<ul style="list-style-type: none">- Putting it in electronic form and creating an Excel spreadsheet. Will have dates and it will serve as a quick reference for all. <p>Can use it for references for the C-3 Backup sheets. No reference number has been assigned yet to this document.</p>

	2.3	MIC – (Benson) - No information
	2.4	USAED – (Johnston) <ul style="list-style-type: none"> Working on scopes of work . Have six sites being considered for investigation. Treatability study is in progress at the BIA road shop. Three events of sampling have been completed: the initial, one at two weeks and one at four weeks. Data from the initial and two week sampling have been received. There is not enough information yet to plot on a graph. When the third sampling results arrive the data will be provided to the FAA. Results should show a trend. Monitoring oxygen and temperature levels, temperatures are decreasing. Composting is going well. Gysler requests that USAED consider updating the web page for current events. Updates may be sent to Swearingen or Kimmel.
	2.5	USCG – (Not present)
	3.0	Action List <ul style="list-style-type: none"> See action list.
	4.0	Discussions and New Issue
	4.1	Review of Council meeting on 25 October 2000 <ul style="list-style-type: none"> Benson thinks the meeting went well. There were no surprises. The attendance list is being distributed to the MOU group today by Jacobs.
	5.0	C3 Plan
	5.1	Teleconference to Discuss C-3 update. <ul style="list-style-type: none"> Agree on teleconference date, 28 November 2000, 1:30 – 3:30. Jacobs will send out review information ahead of time.
	6.0	Newsletter Articles/Website Update <ul style="list-style-type: none"> Articles are due to Benson and Kimmel by 21 November 2000. Submit a schedule with the article.
	7.0	Teleconference/Meeting Schedule <ul style="list-style-type: none"> Next MOU teleconference is scheduled for 14 November at 1:30. Teleconference for C-3 plan update will take place on 28 November 2000 after the regular bi-weekly agenda
	8.0	Closure <ul style="list-style-type: none"> Teleconference ended at 2:45 p.m.